

# Cheyenne Theater Meeting Minutes



**August 7, 2017**

**Attending:** Board Members Bridgette Antholz, Brent Rueb, Margyre Antholz, Justin Lohr, and Robert Grace; City Council Representatives Amanda Milne and Lila Whitmore; Manager Cara Hunt, and Assistant Manager Emily Mullins.

The minutes of the last meeting were handed out, **a motion by Justin and second by Brent was approved unanimously.**

Lila distributed the treasurer's report. She commented that we were okay on budget, although wages were near the limit, but she didn't think that it would be a problem. The bank balance is now \$6,827.92, and the \$7,500 for the lobby climate control has been paid. She commented that she thought that the upcoming expenses for the repair of the climate control and digital projector repairs will be paid out the City budget as building maintenance, and not out of the Theater budget. **There was a motion by Brent and a second by Justin to approve the treasurer's report.**

Robert reported that he has filed the final report with Dane Hansen Foundation concerning the lobby climate control, and that he received a confirmation from them.

As to the auditorium bulb replacement, Amanda said that the High School has a scissors lift that we might use. The consensus was that the City should do the bulb replacement, and Robert will talk with them about it.

Cara noted that the new Thursday night showings now make five showings per week, up from four. She said that the agreement when she was hired was that manager should attend 3 of the 4 showings. **After discussion, the Board agreed that the manager could attend 3 of 5 showings, as long as the assistant manager can be there. We also agreed to keep showing the Thursday night movies past Labor Day indefinitely, as they seem popular.**

Emily reported that they now have \$300 change, and that is working better.

Robert reported that the lobby fixtures were not replaced, but that they are both working now and that they have LED bulbs. The Board thinks that will work, and that if rewire the building in the future, we can possibly upgrade fixtures at that time.

Robert also reported that Dennis Murphy, who was here to work on the failed projector, reported that both Vince and Eric have left Claco to work for Christie. This is concerning, because they were our primary Claco contacts, along with Dennis. Claco is the company who installed the digital cineman six years ago. We decide to monitor the situation.

Even though Dennis was here from Tuesday night to Thursday morning, he could not get the projector to fail again, as it did for our Planet of the Apes showing. He did minor maintenance, but suspects a faulty ICP card, which will cost about \$2,600 exchange when and if it fails. As per Dennis' request, Emily and Cara are now booting the projector every day and logging it, in the hopes of precipitating a failure during the week. If that happens, we can download log files while it is failed, which will pinpoint the failure, and then overnight ship a spare part, which we can't do on the weekends. Dennis complimented Cara, Emily, and Brent on their efforts when he was trying to effect repairs over the phone. He said they all did fine work, and that the issue was not their fault.

Cara reported that Rachel will be leaving on the 10th of the month, and that Austin Patton has applied to replace her. **The Board approved rehiring him, as he was a previous employee. There was a motion by Brent and a second by Margyre, with a unanimous vote.** Austin will start at entry level wages, and in ninety days we need to discuss raising them, as we normally do.

The meeting adjourned at 7:14 PM.