

Cheyenne Theater Meeting Minutes



August 4, 2014

The meeting began at 6:03 PM.

Attending: Board members Brent Rueb, Jamie Patton, and Robert Grace; manager Samantha Beeson; guest Marsha Magley; and City Council representative Glorianne Milne.

Robert handed out the tickets and concessions spreadsheet, the minutes of the last meeting, and Glorianne handed out the treasurer's report. The checking cash balance is \$9,741. Glori reported that the auditors accepted the Robert's modifications to the proposed budget, which should ease those issues for next year, and Glori also reported that the Theater was on track for this year's budget. **There was a motion by Brent, and second by Jamie to accept the minutes as printed, which was unanimously approved. A motion by Brent and second by Jamie to accept the treasurer's report was also passed.**

Robert reported that Sam had notified him that 28 flasher bulbs on the marquee sign were broken by the July 18th hail storm. He replaced them from a stockpile in the storeroom, and they are all working again. The roof has been inspected by the insurance adjusters, but we have not heard if there is damage. It was noted that the new marquee sign, which replaced the old neon bulbs, was undamaged, and that the old bulbs would have almost certainly sustained \$1,500-\$2,500 damage.

JR and the City have installed the new lobby lighting fixture which Brent built, and everyone thanked both of them for their efforts. The new fixture looks very nice. Robert said he has not gotten a quote yet from Heartland about the scaled-down lobby climate control system. It was very hot in the lobby during the meeting, underscoring the need for a better system.

Glori reported that the theater is on the 911 phone call list, and Sam said that she has not published the emergency procedures, but promised to do so before the next movie. Sam also reported that the theater's laptop computer was not working properly, as it would not hold a charge, and she is going to take it to Jason to determine what is wrong with it. She is presently using her personal computer. She also noted that we are closed for the County Fair this weekend.

Sam also reported that there was an issue at the last R-rated movie of a few children using falsified parental permission techniques. They were belatedly discovered, and the parents were notified, and they are now on the no-show list for R movies. After some discussion of the issue, **Brent moved and Jamie seconded a motion that requires anyone under 17 years of age to present a theater-issued ID card to attend the movie. The card will be issued at the City Office or at the Theater--during their respective business hours--and the parent or guardian will be required to obtain the card in person and sign it. The card will have the parent or guardian's phone number on it, for easy verification.** The motion passed unanimously, and the City Office will make up the cards. Sam will post notices in the theater, and will run ads in the local papers announcing the change in policy.

Sam then reported that the new lobby sign is installed on the wrong breaker: it needs to be moved from breaker 9 to breaker 15, so that the hallway lights can be turned off during the movie without also turning off the new lobby lights. This is how it was originally operated. Robert will contact JR about the breaker issue, and if he doesn't have time to fix it, will ask *Heartland* to move the wires, since they recently installed the new breaker box and should be familiar.

Robert passed out an email request from Perry and Paula Keller to show the movie, "*America: Imagine the World Without Her*". Marsha said that she was attending to support this request. After some discussion, it was decided not to show the movie, as its box office performance is quite low, well below the level of all of the other movies which we have shown this year. Therefore the movie does not meet the general requirement for a regular movie. However, **there was a motion by Brent and a second by Jamie to review the movie at a later date, to see if the box office gross has improved, and reconsider showing it.** The motion passed unanimously.

The next meeting will be September 8, 2014, to avoid the Labor Day weekend. It may be held at Brent's house, to avoid the high temperatures in the theater lobby.

Robert moved to adjourn, Brent seconded it, and the meeting ended at 6:46 PM.