

# Cheyenne Theater Meeting Minutes



**October 3, 2016**

**Attending:** Board Members Justin Lohr and Robert Grace; City Council representatives Amanda Milne and Lila Whitmore; and manager Cara Hunt.

The meeting started at 6:01 PM. The minutes were handed out by Robert. After reading them, there was **a motion by Justin and a second by Robert to approve them.**

The treasurer's report was given by Lila, and the bank balance is \$12,248 plus \$7,500 from the Dane Hansen Foundation Grant. **A motion to approve the report by Justin with a second by Robert was followed by unanimous approval.**

Cara reported that the auditorium air conditioner didn't work last Friday night, and it was eventually determined that the electrical cut-off in the alley had been opened by someone, presumably maliciously. The City closed it, which allowed the air conditioners to work again. Robert reported that it appeared tamper-evident protection had been applied.

Cara said that the recent price increase of \$1 per adult ticket had been well accepted by the customers. She also said Shalyn Zweygardt will be hired at the end of the month at minimum wage.

Lila mentioned the need to adjust Valerie's wages now that she is no longer assistant manager. The Board decides to discuss it at the next meeting with some historical wage information from Lila.

The Board discussed and approved--after minor changes--the proposed new City Ordinance No. 607 which defines the relationship between the Theater Board and the City Council. (The Ordinance, once approved, will be posted on the *Cheyenne Theater* website.)

Robert reported that *Heartland* hopes to do the climate control installation in the next two weeks. and they will inspect the dual heat pumps in the basement.

The meeting adjourned at 6:27 PM.