

# Cheyenne Theater Meeting Minutes



**November 7, 2016**

**Attending:** Board Members Justin Lohr, Brent Rueb, Margyre Antholz, and Robert Grace; City Council representative Amanda Milne; assistant manager Emily Mullins and manager Cara Hunt.

The meeting started at 6:14 PM. The minutes were handed out by Robert. There ensued **a motion by Brent and a second by Justin to approve the minutes.**

The treasurer's report was given by Lila, and the bank balance is \$13,060 plus \$7,500 from the *Dane Hansen Foundation Grant*. **A motion to approve the report by Justin with a second by Margyre was followed by unanimous approval.**

After short discussion, it was decided that Robert should continue sending meeting reminders via email, and that the next meeting would be on Monday, December 12, 2016.

Emily and Cara reported that Shalyn Zwegardt, who was anticipated to begin employment, has found a different venue. Therefore, the Board authorized an ad in the Herald for a new employee.

After Board discussion, **Justin moved and Brent seconded a motion to leave Valerie's wages as they are. The vote is unanimous to approve.**

The Board discussed movie schedule over the Christmas weekend, and what days, if any, to be open. Cara will talk to the employees about their schedules and desire to work those days, and Cara will also talk to Brad about possibly getting a big movie which we could hold over for a second weekend, which would allow more flexibility in being closed partially over the Christmas weekend. We hope to finalize this at the next meeting.

Cara reported that we will show *Jack Reacher* on November 18 and *Doctor Strange* on November 25th.

Robert reports that *Heartland* will receive the climate control equipment tomorrow, and that they hope to do the installation very soon.

The meeting adjourned at 6:34 PM.