

Cheyenne Theater Meeting Minutes



November 2, 2015

Attending: Board members Justin Lohr, Jamie Patton, and Robert Grace; City Council representative Amanda Milne; and manager Cara Hunt.

The minutes of the October meeting were approved without correction. Lila is out of town, so Amanda brought the finances. The new bank balance is \$5,785.59, but this includes a renewing theater CD in the amount of \$3,667.68. The CD was cashed in and added to the account by the City Office. Robert noted that the actual balance of the theater is more negative than the bank balance shows, because the City pays for expenses which are not shown on the Theater budget: such as utilities, capital expenditures, and insurance. Robert also noted that the new marquee sign has almost certainly saved \$1,500-\$2,000 in repair bills, because the old neon tubes would have been damaged in the recent hail storms. Robert also reported that the City is going to change the way that they handle the Theater accounting, and this change will make the process smoother for both entities.

Cara reported that the Coca-Cola is still working on the change-over, but that we will have a six slot soda dispenser, and we can choose which flavors to sell. The new dispenser will have an ice bin on the top, which will speed up the serving process. We will also have a separate dispenser for ice tea and lemonade. The Board hopes to change soda flavors occasionally, to offer more options than six. The new signs were up for the combo specials.

Cara also handed out a sheet with a delineation of the employee duties. It will be used for cross training, so that all employees can handle the various jobs. The Board liked it: it will be useful tool.

The city has repaired the minor safety violations which were reported last month. The Board was happy to hear that the repairs had been made so quickly. Amanda reported that the J.B. Roshong movie is still being looked for.

There was a motion to adjourn at 6:28 PM.