

# Cheyenne Theater Meeting Minutes



**June 5, 2017**

**Attending:** Board Members Margyre Antholz, Bridgette Antholz, Justin Lohr, Brent Rueb, and Robert Grace; City Council Representative Lila Whitmore; Manager Cara Hunt and Assistant Manager Emily Mullins.

The meeting begins at 6:01 PM. Robert hands out the minutes of the May meeting, and **Justin moves, Bridgette seconds a motion to accept them. Unanimous approval.**

Lila hands out the treasurer's report. Our balance is \$10,816, after subtracting out the \$7,500 from the Dane Hansen grant. Lila also explains how the pay schedules will work for Cara when she comes back from maternity leave. **Justin moves, and Margyre seconds a motion to accept the treasurer's report. Unanimous approval.**

The board then thanked Lila effusively for moving us forward on the lobby climate project, as she managed to get the installation started after Robert's repeated failures. Lila was then excused from the meeting.

Brent then explained how he will rebuild the lobby ceiling center fixture so that it will be compatible with the new climate control diffuser, and the Board also thanked Brent for his efforts in doing all of this. Brent hopes to have the fixture completed this week, so it is possible that the climate project will be working for this weekend's movie. Robert will document the installation and send a report to Dane Hansen, as per the Hansen grant requirements.

Since it seems humid in the lobby during the meeting--albeit slightly better in the auditorium--Robert will reprogram the thermostats to run the air conditioning more often, as a method of removing moisture from the building. It is noted that the building is much better than last spring, when the a/c was not running during the week, so the air conditioning "solution" is apparently working, but may just need more time in operation.

Robert then reports that total revenue, tickets and concessions combined, is still down substantially from last year. He hopes to do a more detailed analysis later in the fall.

Emily says the highway sign is working a little better, but is still flaky and difficult to program. We think it might be due to the Theater's unreliable internet service. Emily also reports that [BankWest](#) agreed to use their main street sign to show upcoming movies, and the Board is happy to hear this.

Emily also reports that hot dogs are selling better, and that she is checking into how to obtain and sell ice cream during the summer session.

Cara reports that Tami's two week's notice is up, and she is no longer working at the theater. Cara says we might need to hire another employee this fall when Rachel leaves for college.

After Emily reports that the staff is willing to work on Thursday nights, there is a **motion to show the movie on Thursday nights on a trial basis, until Labor Day**, as long as Brad can get us the movies in a timely manner--essentially, one day earlier. We will hopefully start next week, June 15. **The motion is by Justin, seconded by Bridgette, and passes without dissent.**

Robert will update the website, and Emily will update [Facebook](#) and the Herald ad, and she will contact Brad Bills, and the marquee will now show the expanded schedule.

The meeting adjourns at 6:25 PM.