

Cheyenne Theater Meeting Minutes



Date: December 2, 2013

The meeting began at 6:00 PM.

Attending: Samantha Beeson, Fred Mahlberg, Jamie Patton, Robert Grace, and Brent Rueb.

The minutes of the November 4th meeting were read. **After a motion by Jamie and a second by Fred, they were approved unanimously.**

The treasurer's report was read. It was noted that income is up over \$13,000 over last year, but that expenses are correspondingly higher, because increased ticket revenues result in higher movie rental expenses, and because the new breaker box had cost over \$1,100. **Brent moved, and Fred seconded a motion to approve the report, which was unanimously approved.**

Samantha reported that we are trying popcorn salt from American Concessions and if it works we will use it. She also said that we now have five employees, and she thinks that is enough for now. She said all were trained to set up the projector, and the Board was glad to hear that, as they think it is important to have all employees cross trained.

Samantha also reported that the projector is placing the image a little too far to the right, and the Board examined the projector and decided to call Dennis Murphy, the technician who maintains the booth equipment, and ask if we can make the adjustment or if he needs to do it. Robert will call him.

It was noted that the movie *Ender's Game*, which is showing this weekend, had been requested by the High School English teacher, as the class had read the book.

Robert noted that city manager JR was worried about the Theater exceeding its budget allocation because of the employee wage raises that were approved in the November meeting, so it was decided to implement the raises in January, 2014.

Robert reported on his conversation with Leon, Commercial Sign, in Colby. The new lettering will arrive in mid-December, and prior to that, weather permitting, Commercial Sign will paint the letters background and install the new letter track so that the new LED lighting can be installed, possibly before Christmas.

The Board discussed possible replacements for the empty Board slots, and Samantha will talk to some of the people mentioned and report back at the next meeting. The Board will also think about other names to fill additional openings on the Board.

There was a motion by Jamie, and a second by Brent, to ask the City to remove the electronic boards in the back of the theater--by the booth--which were previously used to control sound and lights on the stage. The motion passed unanimously. Since we no longer have a stage, these devices are not needed, and the wires which hang down from the ceiling to connect them to the stage are unsightly. It is hoped that the City can bundle the wires into the

ceiling, in case that they are needed in the future. Also, if the City does the ceiling tile repairs, then these wires will be out of the way. Robert is to call JR and make him aware of the decision.

At 6:58 PM, Fred moved to adjourn, Brent seconded it, and it was approved unanimously.