

Cheyenne Theater Meeting Minutes



December 12, 2016

Attending: Board Members Justin Lohr, Margyre Antholz, Bridgette Antholz, and Robert Grace; City Council representative Amanda Milne; and manager Cara Hunt.

The meeting started at 6:03 PM. The minutes were handed out by Robert. There ensued **a motion by Justin and a second by Margyre to approve the minutes.**

The treasurer's report was delivered by Amanda, and the bank balance is \$13,174 plus \$7,500 from the *Dane Hansen Foundation Grant*. **A motion to approve the report by Justin with a second by Bridgette was approved.**

After discussion, we decided that the movie *Moana* will be shown for three weekends, but it will only be shown on Friday night, December 23, on Christmas weekend.

Cara reported that the HP laptop/tablet has completely failed, and needs replaced. The Board authorized her to buy a new one if she could do it for under \$500, which is the maximum amount of the Board's spending authority. Amanda offered to consult the City Council and get \$750 approved, in case that the new machine could not be purchased for less than \$500.

The Board went into Executive Session for 15 minutes to discuss employees. Upon returning to public meeting, they announced that they would accept Teagan's resignation letter and authorized Cara to find two new employees, if possible.

Cara said that she would like Board members to help work on Friday and Saturday night, as we will be short of employees. Robert offered to work on Friday night, and he will ask Brent if he can work on Saturday. Robert will also check the thermostats to make sure that they are still properly programmed after the time change.

Cara said that Jen asked that two sets of keys be returned or else the locks would be changed. Cara said she has asked Pepsi to return their keys, and Robert will talk to Heartland, even though they are presently doing work on the theater for the heat pumps and for the *Dane Hansen* project.

After discussion, **Robert moved and Bridgette seconded a motion to show the Community Foundation trailer, if they can provide a compatible format, for the remaining December movies.**

The Board has a prohibition against advertising for several reasons, and they were concerned that this Public Service Announcement might infringe upon that rule. But they decided to accept the Foundation's trailer because it is non-controversial, reportedly in the correct format, and potentially benefits the overall community. The Board reiterated that the general prohibition against advertising still stands, but approved the motion.

At 6:50 PM, there was a motion to adjourn.